



KILLINA PRESENTATION SECONDARY SCHOOL
Rahan, Tullamore, Co. Offaly

24th February 2016

Dear Parents & Guardians,

We wish to inform you that our school will be having a **Whole School Evaluation** on 2nd, 7th, 8th & 9th March. The form of evaluation is known as *WSE-MLL (Whole School Evaluation – Management, Leadership and Learning)*. The evaluation will be conducted by two Inspectors from the Department of Education.

This WSE will be our school's second Whole School Evaluation and is a major event for any school. In addition to inspecting the quality of management of the school and its teaching and learning through meetings and classroom visits, the inspectors will be consulting with students, teachers, parents and the Board of Management.

Students in Second and Fifth Year and their parents will be invited to complete a Questionnaire for the inspectors. In due course, meetings will be held with staff and the Board of Management to facilitate feedback on the Evaluation. A Report will be published in the next school-year.

Details of the WSE:

Wednesday, 2nd March: Pre-Evaluation Day


- Distribution of the questionnaires to students and parents
- A meeting with three to four members of the Parents Council
- A meeting with the Board of Management
- A meeting with members of the Students Council and other students

Monday, Tuesday & Wednesday, 7th, 8th & 9th March

- Meeting with the Principal and Deputy Principal
- Meetings with groups of teachers, e.g. Year Heads, Learning Support teachers, Guidance team, subject convenors etc
- Classroom visits and meetings with subject teachers – about 12 lessons per day will be observed.

We will let you know the date for the feedback meeting with the teaching staff in due course. A half-day for students may be required for this.

With Kind Regards,


John Cotter
Principal