



Killina Presentation Secondary School

Online School Payment Facility



We have introduced a facility to allow you to pay school expenses securely online with your debit or credit card.

*****We would encourage ALL parents to avail of this facility*****

ACTIVATION – PLEASE ACTIVATE YOUR ACCOUNT AS PROMPTLY AS POSSIBLE:

- Click on the Easy Payments Plus button on the school's website www.killinaschool.ie located on the bottom of the screen and follow the link to the payment portal.
- Select **Activate Account** on the menu at the top of the screen.
- You are asked for YOUR mobile phone number and YOUR surname.
- You will then receive an activation code via text message to your phone.
- Input this code together with your preferred email address and a password to activate your account.
- You can then use this email address and password to login and make payments.

PAYMENT

- Go to the school's website and select the Easy Payments Plus button.
- Login using the email address and password you input during account activation.
- Follow the instructions to select the item(s) to pay and enter your card details.
- You will receive a receipt via email for every payment you make.
- From then on you can login to your account at any time and look at payments you have made and any instalments you have setup.

SECURITY

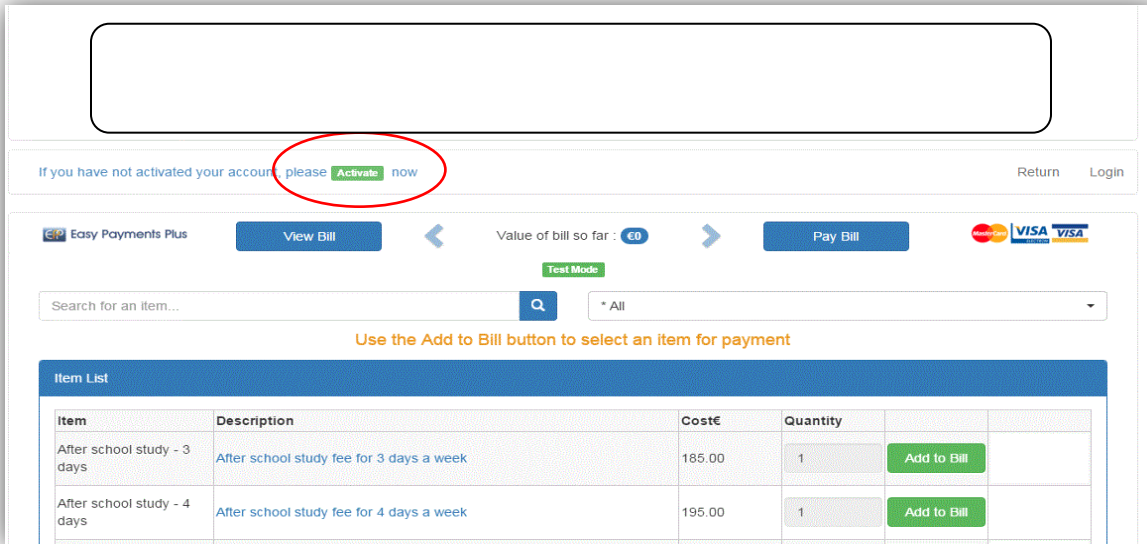
- All payments are processed using SSL (Secure Socket Layer) technology, which ensures the security of the transaction as it is being processed.
- All payments are processed by a PCI (Payment Card Industry) compliant payment processor, which ensures all card holder's data is managed securely.

- Easy Payments Plus has updated its policies, processes and procedures to ensure that student data is held in a GDPR compliant manner.

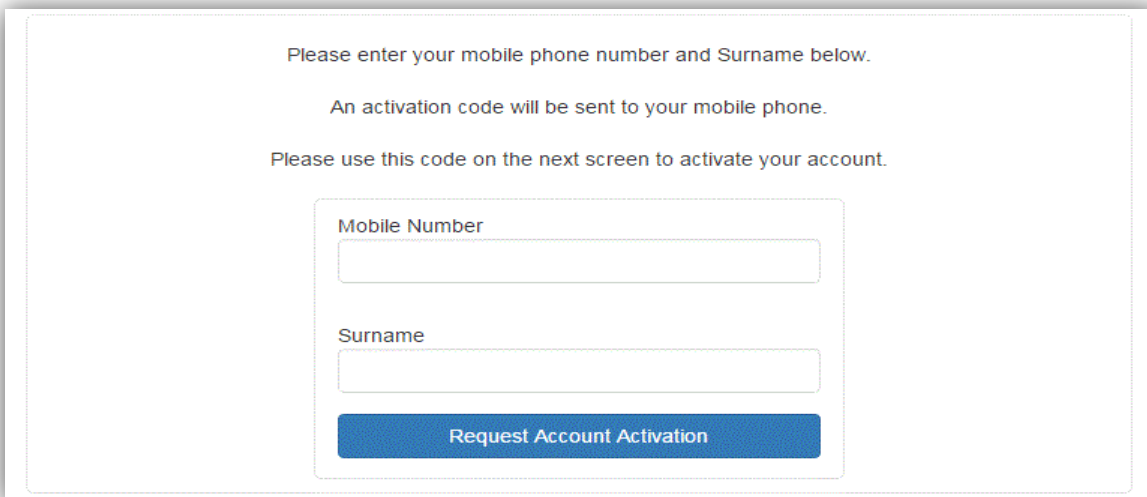
If you have any questions please do not hesitate to contact the school.

How does a parent activate their account?

1. Go to the school's website.
2. Click on **Activate** button.



3. Input mobile number and surname (as per the school's records).



4. Easy Payments Plus will try to match the above data against the school's EPP database. If a match is successful, then the parent will be texted a code to their mobile phone.

5. The parent then completes their account activation by inputting the data on the screen below:

Mobile Number

851234567

E-Mail Address

Activation Code

New Password

Retype New Password

- Tick if you want to receive text notifications from Demo School AAAA
- Tick if you want to receive email notifications from Demo School AAAA
- Check this box to agree to our terms and conditions

Activate Account